

**City of Spirit Lake
 Regular City Council Meeting 5:30 p.m.
 Tuesday, January 12, 2016
 City Council Chambers**

Present: Mayor Andera, Councilmembers Bice, Chappas, Fisher, Harbst and Chapman

MINUTES

Motion by Bice seconded by Harbst to approve the minutes of the December 8th council meeting and the December 29th special council meeting. Motion carried unanimously.

BILLS

Motion by Bice seconded by Chappas to approve the bill list for the month of January, 2016. Motion carried unanimously.

ALLIANT ENERGY ACCOUNTS PAY	UTILITIES	24,083.88
IOWA LAKES REGIONAL WATER	UTILITIES	54.59
WATSON/JOSH	JAMES WATSON WALLET CASH	1,000.00
AMERICAN FAMILY LIFE ASSURANCE	SUPPLEMENTAL INS	862.34
CITY: CHAD A COOKINHAM	WTR DEP REFND 2404 KEOK	50.00
EMC NATIONAL LIFE	LIFE INS POLICE JANUARY	229.50
FEDERAL EXPRESS	SHIP TO AHLERS	24.20
HRDIRECT	ABSENTEE CALENDARS 2016	53.44
HURLEY/BRANDON	WTR DEP REFD 202 28 ST#4	50.00
ING LIFE INS. & ANNUITY CO.	ANNUITY	200.00
KENT/JAKE	WTR DEP REFD 907 22 ST	100.00
SECURE BENEFITS SYSTEMS	CAFETERIA PLAN	1,212.14
TRUMBLA/CAROLYN	WTR DEP REFD 2303 CHICGO	100.00
WADDELL & REED	ANNUITY	900.00
WALMART COMMUNITY/GEMB	SUPPLIES	620.45
WELLMARK	HEALTH/DENTAL INS JANARY	24,496.03
CENTURY LINK	TELEMETRY	148.00
CHRISTENSEN/NICK	DEPOSIT REF 112 21ST #2	100.00
CITY: JACOB KAMAKIAN	DEPOSIT REF 1003 12TH ST	100.00
IA LAKES ELECTRIC CO-OP	UTILITIES	1,108.02
MARCO	COPIES 11/9-12/8	103.13
MEDIACOM LLC	INTERNET	199.90
OLSEN/SHAWN	HOME BASE IA VET ASSIST	500.00
POLARIS INDUSTRIES, INC	10% MATCH GRANT FUNDS	39,500.00
ZYLSTRA/JOSHUA & MEGAN	DEPOSIT REF 1212 FARGO	100.00
CENTURY LINK	PHONE	175.50
CITIBUSINESS CARD	MAGAZINES	652.35
CLAYTON/HUNTER	REIMB HEAD LIGHT	9.60
DICKINSON CO AG SOCIETY	RENT COMM BLDG-EE RECOGN	75.00
LAKES AUTO SPORT L.L.C.	REPAIRS '01 F150	816.43
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER 9/30-12/30	508.29
POINT EMBLEMS	CHALLENGE COINS	1,910.00
SHIELD TECHNOLOGY CORPORATION	SOFTWARE	14,744.40
UNIVAR USA INC	ALUM	9,193.25
VERIZON WIRELESS	CELL PHONES	739.83
VOS/DON	REIMBURSE CDL	20.00
WELLMARK	COBRA ADMIN 9/15-9/2016	250.00
WINDSTREAM	PHONE	591.42
ALLIANT ENERGY ACCOUNTS PAY	UTILITIES	24,916.19
BLACK HILLS ENERGY	UTILITIES	3,396.81
BLUE LAKE WEBSITES	WEBSITE	696.25
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE-JANUARY	261.00
IA COMMUNITIES ASSURANCE POOL	PROPERTY INSURANCE	109,117.79
IOWA LAKES REGIONAL WATER	UTILITIES	54.59
PLIC - SBD GRAND ISLAND	LIFE INS JAN	781.11
VERIZON WIRELESS	PHONE	187.16
A-ONE WATER SPECIALIST	WATER	28.75
ACS	TSA HARDWARE/NEW VISION	3,435.18
AHLERS & COONEY, PC	2015B GO SERVICES	10,859.29
ALPHA WIRELESS COMMUNICATIONS	REPAIRS UNIT #6	96.50
AUDIO EDITIONS	AUDIO	570.14
BAKER & TAYLOR, INC.	BOOKS	537.09
BAKKER/RODNEY	CLOTHING ALLOWANCE	200.00
BOJI TECHNOLOGY	PC	1,464.99
BOMGAARS SUPPLY INC	POLE PRUNER, MISC	1,425.33
BREVIK/SHANE	CLOTHING ALLOWANCE	227.56
BROWN SUPPLY	STROBE LIGHT	257.42

BURKE ENGINEERING SALES CO	SPRING HINGE	34.35
BUSINESS TODAY	PAPER, LABELS, TONER	200.96
CAMPUS CLEANERS & LAUNDERERS	MATS	206.18
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	210.30
CERTIFIED TESTING SERVICE INC	TESTING SO HILLS PH III	72.00
CHASE CARD SERVICES	PUMP-STAN HOUSTON	1,083.22
CITY CLERK	UTILITIES	228.99
CITY OF ORLEANS	METER SURCHARGE OCT-DEC	5,203.16
CITY: CHRISTIAN CAREY	DEPOSIT REF 1406 JACKSON	100.00
CLASS C SOLUTIONS GROUP	SUPPLIES, LAMPS, TOWELS	722.22
COLT/SCOTT	CLOTHING ALLOWANCE	200.00
COMPUTER ZONE	COMPUTER REPAIR	80.00
DAKOTA RIGGERS	HAMMER LOCK	46.78
DAVIS TYPEWRITER CO	BUILDING SUPPLIES	179.94
DICKINSON CO CONSERV. BOARD	TV'S, COMPUTERS	677.00
DICKINSON CO NEWS	SUBSCRIPTION	44.00
DICKINSON CO.AIRPORT AUTHORITY	SUPPORT AGREEMENT JAN	500.00
DICKINSON COUNTY GIS	SANITARY SEWER MAPS	30.00
DIERS/DAREN	CLOTHING ALLOWANCE	200.00
DISCOVERY HOUSE	SUPPORT AGREEMENT JAN	1,000.00
ED ROEHR SAFETY PRODUCTS	TAZER CARTRIDGES	510.89
FAREWAY STORES, INC.	PLATES/CUTLERY	7.98
FIEBIG/NICK	REIMB CELL PHONE JAN	10.00
FIVE STAR CATERING INC	EMPLOYEE RECOGN DINNER	1,212.68
FONS & PORTER	DVD	29.94
GALE GROUP	LARGE PRINT BOOKS	194.17
GRAYMONT CAPITAL, INC	LIME	4,552.79
HACH COMPANY	CHEMICALS	384.44
HANSON/JEFF	CLOTHING ALLOWANCE	200.00
HAWKINS, INC	CHEMICALS	2,519.75
HD SUPPLY WATERWORKS LTD	BRANCH LEAD	289.00
HR GREEN INC	CTR/12TH LIFT STATIONS	14,725.00
IA LAKES ELECTRIC CO-OP	SECURITY LIGHT REPAIR	142.95
IA ONE CALL	LOCATES	92.00
IA RURAL WATER ASSOCIATION	BALANCE DUES 2016	125.00
IMWCA	WORK COMP 15-16 INSTALL7	6,682.00
INLAND TRUCK PARTS	BRAKE CHAMBER	130.49
IOWA LAKES REGIONAL WATER	METER LEASE	13.50
JAYCOX IMPLEMENT	BULK OIL	3,007.59
JENNINGS AUTO PARTS	STROBE LIGHT	65.51
JENNINGS TOW & REPAIR	TIRES	992.23
JERGE/DWIGHT	REIMB CELL PHONE JAN	10.00
JOSH KILPATRICK	CLOTHING ALLOWANCE	200.00
KAPCO, INC	SHIPPING	41.72
KAPP'S FIRE EXTINGUISHER SALES	EXTINGUISHER INSPECTION	606.75
KOLLASCH WELDING & MACHINE	METAL	75.00
LAKES AREA SENIOR CITIZENS	SUPPORT AGREEMENT JAN	416.50
LAKES PRINTING	FOLD/STUFF BILLS	98.24
LAWSON PRODUCTS INC.	PRIMER, BIT SET	332.96
LOWRY/DALLAS	REIMB CELL PHONE JAN	10.00
MARCO	COPIES	30.03
MARTIN'S FLAG CO	FLAGS	726.67
MATHESON TRI-GAS, INC	ACETYLENE	124.72
MEDIACOM LLC	INTERNET	275.80
MICHAEL TODD & COMPANY	BLADES & BOLTS	2,384.23
MICRO MARKETING LLC	AUDIO	334.91
MID STATES ORGANIZED CRIME	MEMBERSHIP	100.00
MILLER/JESSE	CLOTHING ALLOWANCE	200.00
MUESKE ELECTRIC INC.	BULBS	1,533.33
NORSOLV SYSTEMS ENVIRON. SERV	SERVICE	157.95
OVERDRIVE INC	VIDEO	101.97
PARTS CITY	PARTS	838.02
PETTY CASH - LIBRARY	POSTAGE	143.37
PIPER JAFFRAY INC:	FINANCIAL ADVISORY SVCS	12,500.00
PRITTS/DIANA	DVD'S	27.48
ROTH/NATHAN	CLOTHING ALLOWANCE	200.00
SAM WEDEKING EXCAVATING INC	HAUL SNOW	2,036.12
SHAMROCK RECYCLING, INC	RECYCLING DEC	9,075.95
SHAW'S OF OKOBOJI II, LLC	FLAG POLE KEYS	5.00
SPIRIT LAKE COMM. FIRE DEPT.	2ND HALF FIRE/1ST RESPON	49,224.70
SPIRIT LAKE KIWANIS	25.18 TONS RECYCLE	377.70
STATE HYGIENIC LAB	TESTING	1,089.50
STOREY-KENWORTHY CO.	OFFICE SUPPLIES	198.37
STRUBBE/TERRY	REIMB CELL PHONE JAN	10.00

TACTICAL DESIGN LABS	LOCK & KEYS	88.00
THE WATER CONNECTION	WATER	45.50
TIGGES/BRETT	REIMB CELL PHONE JAN	10.00
TRITTLE/MERLIN	CUSTODIAL DEC	370.00
TUMBLEWEED PRESS	CHILDREN'S EBOOK PROGRAM	699.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT#18	1,300.00
VAHLSING'S CLEAN SWEEP	JANITOR-DEC	481.25
VALLEY CONTRACTING, INC.	PAY APP #7	34,888.38
VIEVU	BODY CAMERAS	250.00
WASTE MANAGEMENT OF WI-MN	LANDFILL FEE 12/1-12/15	20,095.86
WEE/TODD	DEPOSIT REF-1907 BOSTON	100.00
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	25.00
WEX BANK	FUEL	6,794.01
YOUNG BROTHERS LAWN PROTECT	SPRAYING	6,516.50
ZAHREN/BILL	BOOKS	30.00
ZEE MEDICAL SERVICE COMPANY	FIRST AID SUPPLIES	83.35
911 INSTALLS	BATTERY SAVER	98.95
	Final Totals...	486,364.64

FUND BALANCE REPORT

Motion by Bice seconded by Harbst to approve the Fund Balance Report for December, 2015. Motion carried unanimously. Revenue for December, 2015 totaled: \$2,282,658.32. Expenditures for December are as follows: General Fund \$230,674.68; Police Forfeiture, \$1,910.00; Road use \$34,659.43; Trust & Agency \$33,320.23; Local Option Sales Tax \$50,000.00; Economic Development \$40,000.00; Friends library \$347.03; Debt Service \$375,933.02; So. Hills Phase III \$100,928.28; City Hall Facilities Project \$696.25; Water \$119,022.99; Water Trust & Agency \$1,250.00; Water Revenue Sinking Fund \$15,052.50; Sanitary Sewer \$10,324.89; Solid Waste \$49,352.85; Partial Self-funding insurance \$3,465.51.

LIQUOR LICENSE

Motion by Bice seconded by Harbst to approve the Class C liquor license for Corner Lanes/Kegler's Kitchen and a Class E liquor license to Hy-Vee Wine and Spirits. Motion carried unanimously.

RESOLUTION No. 2016-01

RESOLUTION APPROVING FINAL PLAT OF HAWTHORN PARK N

Chappas introduced and caused to be read Resolution No. 2016-01 and moved for its adoption, which was seconded by Fisher. Aye: Bice, Chappas, Fisher, Harbst, Chapman. Resolution duly adopted.

RESOLUTION NO. 2016-02

RESOLUTION APPROVING CHANGE ORDER #2 AND PAY APPLICATION #7 FOR 2015 SOUTHERN HILLS THIRD ADDITION INFRASTRUCTURE IMPROVEMENTS PROJECT

Bice introduced and caused to be read Resolution No. 2016-02 and moved for its adoption, which was seconded by Chappas. Aye: Bice, Chappas, Fisher, Harbst, Chapman. Resolution duly adopted.

RESOLUTION No. 2016-03

RESOLUTION CANELLING CERTAIN ACCOUNTS RECEIVABLE

Chappas introduced and caused to be read Resolution No. 2016-03 and moved for its adoption, which was seconded by Fisher. Aye: Bice, Chappas, Fisher, Harbst, Chapman. Resolution duly adopted.

ORDINANCE NO. 1-2016

AN ORDINANCE AMENDING CHAPTER 41.13 OF THE CODE OF ORDINANCES REGARDING SMOKING AT PUBLIC PARKS AND THE SPIRIT LAKE PUBLIC LIBRARY

FIRST CONSIDERATION

Motion by Fisher, seconded by Chapman to approve the first consideration of Ordinance No. 1-2016. Motion carried unanimously.

RESOLUTION NO. 2016-04

**RESOLUTION APPROVING APPOINTMENT OF POLICE CHIEF, CITY ATTORNEY AND
MAYOR PRO TEM; AND APPOINTING CITY ADMINISTRATOR AND DIRECTING
AMENDMENT TO CODE OF ORDINANCES RE: CHANGE OF JOB DESCRIPTION OF
DEPUTY CLERK TO CITY CLERK**

Bice introduced and caused to be read Resolution No. 2016-04 and moved for its adoption, which was seconded by Chappas. Aye: Bice, Chappas, Fisher, Harbst, Chapman. Resolution duly adopted.

APPOINTMENT TO CLEAN WATER ALLIANCE BOARD

Motion by Chapman, seconded by Fisher to approve the appointment of John Chappas to the Clean Water Alliance Board. Motion carried unanimously.

ADJOURNMENT

Motion by Bice seconded by Harbst to adjourn the meeting. Motion carried unanimously.

Blain Andera, Mayor

ATTEST:

Gregg L. Owens, City Administrator